



YAN OI TONG
Tin Ka Ping Secondary School

仁愛堂田家炳中學

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No. 23-24/26

4 October 2024

After-School Study Room for S5 Students

After-school study room will be opened to encourage S5 students in autonomous learning for the preparation of the half-yearly examination. The study rooms will provide students with a quiet environment conducive to self-study. Details of this arrangement are as follows:

Opening dates: 7 October – 18 December 2024 (See attached)
Opening hours: 4:45 p.m. – 7:00 p.m.
Venues: School library and Room 305

Students can decide whether to use the room or not. Please refer to the Appendix for the regulations for the use of the study room.

For enquiries, please contact the school office.

Dr. Kai Sze Fai
Principal

Appendix: Regulations for the use of study room

Opening dates : 7 October – 18 December 2024 (See attached)
Opening hours : 4:45 p.m. — 7:00 p.m.
Venue : School library and Room 305

1. Students must inform parents of their duration of stay after school.
2. Before entering the library, students must sign in and clearly write their names, classes and time of entry on the designated register.
3. Study room is opened for studying. Students should use all the facilities with care. Moving or damaging of any facilities is not allowed.
4. When students are in the study room, students can borrow HKDSE past papers and iPads. Students should not bring food and drinks into the room. Before leaving the room, students should return HKDSE past papers and switch off iPads; personal items, including books, notes and related materials, should be examined by the teaching assistant.
5. Students who use the study room should stay in the designated places. Loitering in other areas is not allowed. Students should not occupy seats in the when they are not using the seats.
6. Students should sign out from the study room by clearly writing down the time of leave at the library and tap the student card before leaving school.
7. Students must follow the instructions given by teachers, teaching assistants or janitors. They should inform the teaching assistant or the teacher on duty immediately in case of sickness or accidents.

Students who violate the above rules will be forbidden from using the study room. In those cases, the school has the authority to revoke a student's right of using the study room and to impose relevant punishments based on the circumstances.

Attachment (Opening dates shaded in yellow)

WEEK	SUN	MON	TUE	WED	THU	FRI	SAT	ALUMNI TUTOR (UPDATED ON 3 OCT)	
N O V E M B E R	6	6	7	8	9	10	11	8 9 Jimmy Cheung (Maths, M2, Phy, Chem, Bio) Isaac Ng (Maths, M2, Chem)	
	7	13	14	★	▲	17	★	★	
	8	20	21	22	23	24	25	26 22 Jimmy Cheung (Maths, M2, Phy, Chem, Bio) 23 Isaac Ng (Maths, M2, Chem) 25 Winnie So (BAFS, Econ, CHist)	
	9	27	28	29	30	31			28 Emily Hung (Chi, Econ, Chem) 29 Andy So (Maths, ICT)
							1	2	1 Jefferson Wong (Phy, Chem, Bio)
	10	3	4	5	6	7	8	9 5 Jimmy Cheung (Maths, M2, Phy, Chem, Bio) 6 Isaac Ng (Maths, M2, Chem) 8 Winnie So (BAFS, Econ, CHist)	
	11	10	11	12	13	14	★	16 11 Emily Hung (Chi, Econ, Chem) 12 Andy So (Maths, ICT)	
	12	17	18	19	20	21	★	23 19 Jimmy Cheung (Maths, M2, Phy, Chem, Bio) 20 Isaac Ng (Maths, M2, Chem)	
	13	★	▲	26	27	28	29	30 29 Winnie So (BAFS, Econ, CHist) 29 Jefferson Wong (Phy, Chem, Bio)	
D E C E M B E R	14	1	2	3	4	5	6	7 3 Jimmy Cheung (Maths, M2, Phy, Chem, Bio) 4 Isaac Ng (Maths, M2, Chem) 6 Winnie So (BAFS, Econ, CHist)	
	15	8	9	10	11	12	◇	★ 9 Emily Hung (Chi, Econ, Chem) 10 Andy So (Maths, ICT)	
	16	15	▲	17	18	19	★	21 17 Jimmy Cheung (Maths, M2, Phy, Chem, Bio) 18 Isaac Ng (Maths, M2, Chem)	
	17	22	▲	▲	▲	▲	▲	▲	
	18	▲	▲	▲					