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Tin Ka Ping Secondary School

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13 September 2024

## **2024 – 2025 Promotion Criteria and Learning Assessment Arrangements for S4**

As the school places great emphasis on student' academic performance and conduct, this letter aims to let parents understand the arrangements. The following includes the promotion criteria and learning assessment arrangements:

### Promotion Criteria

According to the student handbook, the requirements for promotion are: an average passing score (50 or above) for the whole academic year, and meeting the school's standards for conduct, attendance, and tardiness. The detailed requirements are as follows:

- (1) Passing marks in Chinese, English, Mathematics (Compulsory Part) and Citizenship and Social Development
- (2) Conduct grade of B or above;
- (3) Attendance rate of 85 % or above throughout the academic year without special reasons;
- (4) Tardiness or early leave rate of 10 % or below throughout the academic year without special reasons;
- (5) Reference to the student's record of awards and punishments.

The school will determine the promotion arrangements for students based on the above criteria, as well as other individual achievements or contributions to the school and/or the community, after teacher deliberation. If your child fails to meet the above requirements, he/she will be considered a repeater. Those who do not meet the promotion standards will be given the opportunity to repeat the grade, try to advance, or be advised to search for other pathways.

Parents should continuously care about your child's academic and behavioral performance, and consult the school in a timely manner to discuss improvement methods as needed.

## Assessment Arrangements

The school will conduct two examinations (Exam) throughout the academic year, and will issue student report cards for your reference. To allow students to continuously improve their learning and adjust their learning direction through feedback, uniform tests (UT) and continuous assessments (CA) will be conducted in each subject. The continuous assessments include various homework, presentations, dictations, quizzes, listening and/or speaking tests, and so on. The assessment details of each subject are as follows:

<b>Secondary 4</b>				
<b>Subject</b>	<b>Total marks in report card</b>	<b>Exam weighting</b>	<b>UT weighting</b>	<b>CA weighting</b>
Chinese Language	150			
Paper 1: Reading	70	60 %	20 %	20 %
Paper 2: Writing	80	60 %	-	40 %
English Language	150			
Paper 1: GE	35	70 %	20 %	10 %
Paper 2: Writing	40	75 %	-	25 %
Paper 3: Listening	45	75 %	-	25 %
Paper 4: Speaking	30	70 %	-	30 %
Mathematics (Compulsory Part)	120	75 %	15 %	10 %
Citizenship and Social Development	60	60 %	25 %	15 %
Elective Subject 1	100			
Elective Subject 2	100			
Elective Subject 3	100			
Additional Elective Subject (M2)	100			
PE	Grades (A – D)	-	-	100 %
Other Learning Experiences	Grades (A – D)			

<b>Elective subject (Total marks in report card: 100)</b>	<b>Exam weighting</b>	<b>UT weighting</b>	<b>CA weighting</b>
Biology	60 %	30 %	10 %
Business, Accounting and Financial Studies	70 %	25 %	5 %
Chemistry	70 %	20 %	10 %
Chinese History	60 %	20 %	20 %
Chinese Literature	50 %	20 %	30 %
Economics	70 %	20 %	10 %
Geography	70 %	20 %	10 %
History	60 %	20 %	20 %
Information and Communication Technology	55 %	15 %	30 %
M2	75 %	15 %	10 %
Physics	60 %	30 %	10 %
Tourism and Hospitality Studies	60 %	20 %	20 %

Visual Arts	40 %	20 %	40 %
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Due to actual teaching progress or other special circumstances, the distribution above may be revised. The final weighting of each component will be based on the notification by subject.

If you have any inquiries, please contact the form teachers.

Dr. Kai Sze Fai  
Principal



**Reply Slip (To be submitted to the form teachers on 16/9)**

\_\_\_\_\_ September 2024

I am notified of the 2024 – 2025 Promotion Criteria and Learning Assessment Arrangements for S4.

Class: \_\_\_\_\_ No.: \_\_\_\_\_

Student name: \_\_\_\_\_

Parent signature: \_\_\_\_\_

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