



YAN OI TONG
Tin Ka Ping Secondary School

仁愛堂田家炳中學

Shan King Estate, Tuen Mun, N.T., Hong Kong

新界屯門山景邨

Tel : 852-2464 3731 Fax : 852-2464 3243 Website : <http://www.yottkp.edu.hk>

email : office@yottkp.edu.hk

No.24-25/15_S.2

13 September 2024

2024 – 2025 Promotion Criteria, Class Arrangement and Learning Assessment Arrangements for S1 – S3

As the school places great emphasis on student' academic performance and conduct, this letter aims to let parents understand the arrangements. The following includes the promotion criteria and learning assessment arrangements:

Promotion Criteria

According to the student handbook, the requirements for promotion are: an average passing score (50 or above) for the whole academic year, and meeting the school's standards for conduct, attendance, and tardiness. The detailed requirements are as follows:

- (1) Passing marks in Chinese, English and Mathematics;
- (2) Conduct grade of B or above;
- (3) Attendance rate of 85 % or above throughout the academic year without special reasons;
- (4) Tardiness or early leave rate of 10 % or below throughout the academic year without special reasons;
- (5) Reference to the student's record of awards and punishments.

The school will determine the promotion arrangements for students based on the above criteria, as well as other individual achievements or contributions to the school and/or the community, after teacher deliberation. If your child fails to meet the above requirements, he/she will be considered a repeater. Those who do not meet the promotion standards will be given the opportunity to repeat the grade, try to advance, or be advised to search for other pathways.

Parents should continuously care about your child's academic and behavioral performance, and consult the school in a timely manner to discuss improvement methods as needed.

Class Arrangement

To more effectively cater to the learning needs of some students in languages and establish a solid foundation, small group arrangements are implemented at all levels:

- ◆ S1: English Language (Classes 1A and 1B)
- ◆ S2: English Language (Classes 2A and 2B)
- ◆ S3: Chinese Language (Classes 3C and 3D)

Assessment Arrangements

The school will conduct two uniform tests (UT) and two examinations (Exam) throughout the academic year, and will issue student report cards for your reference. To allow students to continuously improve their learning and adjust their learning direction through feedback, continuous assessments (CA) will be conducted in each subject. The continuous assessments include various homework, presentations, dictations, quizzes, listening and/or speaking tests, and so on. The assessment details of each subject are as follows:

Secondary 2				
Subject	Total marks in report card	Exam weighting	UT weighting	CA weighting
Chinese Language	250			
Paper 1: Reading	125	60 %	20 %	20 %
Paper 2: Writing	125	60 %	-	40 %
English Language	300			
Paper 1: GE	130	55 %	35 %	15 %
Paper 2: Writing	60	75 %	-	25 %
Paper 3: Listening	60	75 %	-	25 %
Paper 4: Speaking	50	70 %	-	30 %
Mathematics	250	65 %	15 %	20 %
Science	200	60 %	30 %	10 %
Chinese History	100	60 %	20 %	20 %
History	100	60 %	20 %	20 %
Geography	100	70 %	20 %	10 %
Life and Society	100	65 %	15 %	20 %
Computer Literacy	50	40 %	-	60 %
Technology and Living	50	20 %	-	80 %
Visual Arts	50	50 %	-	50 %
Music (Term 1)	50	-	-	100 %
Music (Term 2)	50	40 %	-	60 %
PE	50	60 %	-	40 %
Reading	Grades (A – D)	-	-	100 %
STEAM	Grades (A – D)	-	-	100 %

Due to actual teaching progress or other special circumstances, the distribution above may be revised. The final weighting of each component will be based on the notification by subject.

Due to actual teaching progress or other special circumstances, the distribution above may be revised. The final weighting of each component will be based on the notification by subject.

If you have any inquiries, please contact the form teachers.

Dr. Kai Sze Fai
Principal



Reply Slip (To be submitted to the form teachers on 16/9)

_____ September 2024

I am notified of the 2024 – 2025 Promotion Criteria, Class Arrangement and Learning Assessment Arrangements for S1 – S3.

Class: _____ No.: _____

Student name: _____

Parent signature: _____

No. 24-25/15_S. 2