



YAN OI TONG  
Tin Ka Ping Secondary School

Shan King Estate, Tuen Mun, N.T.,

Hong Kong.

仁愛堂田家炳中學

新界屯門山景邨 Tel:2466 5270

No.17-18/57

敬啟者：

**舊書買賣活動**

為了減少浪費，善用資源，本會於 2018 年 7 月 13 日(星期五)舉辦舊書買賣，詳情如下：

選購中一至中六級課本	時間	地點
	13:30-15:30	禮堂

舊書買賣守則如下：

賣書須知	<ol style="list-style-type: none"> <li>賣方自行決定書本之價格（建議為原價 50%以下），事前在書本封面清楚標明價錢。</li> <li>舊版書、缺頁、破損書本、作業、附件及筆記(包括補習社筆記)均不接受售賣。</li> <li>賣方必須填寫本函回條，先作登記，未經申請，不得自行臨場擺賣。</li> <li>賣方必須於賣書時間前 30 分鐘先到控制中心，向工作人員領取售賣證及單據（10 張），若不足夠可到控制中心額外申請及領取。</li> <li>賣方請於賣書時間前 10 分鐘到達指定位置，以作準備。</li> <li>買賣後，雙方必須填寫單據，請填寫單據上所有指定部份，買賣雙方保留單據各一份。</li> <li>大會只負責控制人流及提供場地，買賣條件及價格由買賣雙方自行決定，一切金錢交易而可能引致的任何損失，大會概不負責。</li> <li>賣方為方便交易，請自備計數機及足夠的輔幣，並必須即場現金交易。如輔幣不足，可到控制中心兌換。(控制中心的輔幣金額有限)</li> </ol>
買書須知	<ol style="list-style-type: none"> <li>以現金付款。</li> <li>付款前請自行認真檢查書本的版本和頁數，書本版本應該和書單一様。</li> <li>買賣雙方自行決定條件及價格，一切爭議，大會概不負責。</li> </ol>
其他須知	<ol style="list-style-type: none"> <li>買賣雙方必須為本年度於本校就讀的學生，家長可以陪同參與。 (因場地所限，每名學生只限一位家長陪同)</li> <li>當天文台發出八號或以上的熱帶氣旋警告信號或紅色 / 黑色暴雨警告時，活動將會延至 14/7(星期六)相同時間舉行。</li> </ol>

\* 有興趣購買舊書之家長及同學，可於指定時間內回校購買。

\* 有興趣出售舊書之同學，請家長簽妥下列回條。

如有垂詢，請與校務處鄧小姐聯絡。

此致

各家長

仁愛堂田家炳中學  
家長教師會及學生會謹啟

二零一八年五月二十五日

回條(28/5 交回班主任)

敬覆者：

本人得悉「舊書買賣活動」事宜，敝子弟將

會 ;並願意遵守 貴會所訂的買賣守則。

不會 出售舊書本  
(請在  內用 '✓' 表示。)

此覆

仁愛堂田家炳中學  
家長教師會及學生會

班別:\_\_\_\_\_ 座號:\_\_\_\_\_

學生姓名: \_\_\_\_\_

家長簽署: \_\_\_\_\_

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25 May 2018

### Used Book Trading Fair

To reduce waste and optimize the use of resources, the Parent-Teacher Association and Student Union will organize a used book trading fair for students of different levels on 13 July 2018 (Friday). Please find the details below:

S1-S6 textbooks	Time	Venue
	13:30-15:30	The school hall

Buyers and sellers of used books are advised to comply with the rules below:

For sellers	<ol style="list-style-type: none"> <li>1. Sellers are to set prices for their used books (recommended price: below 50% of original price) and mark the selling prices on book covers clearly before the fair.</li> <li>2. Books of older editions, books with missing pages or damages, practice books, additional learning materials and handouts/notes (including handouts/notes from tutorial centres) cannot be sold at the fair.</li> <li>3. Sellers must register in advance by completing the reply slip below. Unregistered sellers will not be allowed to sell their books at the fair.</li> <li>4. Sellers must arrive at the control centre 30 minutes before the specified time of book selling, and collect sellers' badges and receipts (10 receipts) from the control centre staff. Sellers can apply for and collect additional badges and receipts at the control centre if needed.</li> <li>5. Sellers are advised to arrive at the specified location of book selling 10 minutes before the specified starting time for preparation.</li> <li>6. Both buyers and sellers are required to fill in a receipt after each transaction. Please fill in all mandatory fields on the receipt. The buyer and seller should each retain a copy of the receipt.</li> <li>7. The organizer is only responsible for crowd control and venue provision. The terms and conditions of transactions and prices of books should be determined between buyers and sellers. The organizer is not liable for any loss that may arise from monetary transactions.</li> <li>8. To facilitate transactions, sellers are advised to prepare calculators and enough change. Transactions must be made in cash on site. Sellers may use the money exchange service at the control centre if additional change is needed. (Only a limited amount of change is available at the control centre.)</li> </ol>
For buyers	<ol style="list-style-type: none"> <li>1. Payment must be made in cash.</li> <li>2. Please check the editions and number of pages of books carefully before payment, the edition should be the same as the school book list.</li> <li>3. The terms and conditions of selling and prices of books should be determined between buyers and sellers. The organizer is not liable for any disputes that may arise from the transactions.</li> </ol>
Others	<ol style="list-style-type: none"> <li>1. Only students studying at the school in the current school year are eligible for participation as buyers or sellers. Students may participate with their parents. (Due to limited size of the venue, only one parent is allowed for each student.)</li> <li>2. The event will be postponed to the same time on 14 July (Saturday) if the Red or Black Rainstorm Warning or Typhoon Signal Number 8 or above is hoisted by the Hong Kong Observatory on the day of the fair.</li> </ol>

\* Parents and students who would like to purchase used books may come to the school at the time specified above.

\* Students who would like to sell used books should ask their parents to sign the reply slip below.

For enquiries, please contact Ms Tang in the school office.

Parent-Teacher Association and Student Union  
Yan Oi Tong Tin Ka Ping Secondary School

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Reply Slip (To be submitted to form teacher on 28 May)

I am notified of the used book trading fair. My child:

will sell used books

; and will comply with the rules for buying and selling as specified by the organizer.

will not sell used books

(Please tick the appropriate box)

Class: \_\_\_\_\_ No.: \_\_\_\_\_

Name of student: \_\_\_\_\_

Parent signature: \_\_\_\_\_

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